


<p><b>कार्पोरेशन बैंक</b> ( सार्वजनिक क्षेत्र का अग्रणी बैंक ) प्रधान कार्यालय, डा पे सं. 88 मंगलूर - 575 001</p>	 e-CIRCULAR	<p><b>Corporation Bank</b> ( A Premier Public Sector Bank ) Head Office, PB No.88, Mangalore – 575 001</p>
<p style="text-align: center;"><b>Credit Division</b> [Credit Policy &amp; Planning Section] Email : CPMS@corpbank.co.in</p>		
<p>HO Circular No. 184/2013</p>	<p>Index No. 11.00/14/2013</p>	<p>20-March-2013</p>

**TO ALL THE BRANCHES / OFFICES**

**Subject : PREPARATION OF ANNUAL STATEMENT ON RESTRUCTURED BORROWAL ACCOUNTS AND ADVANCES TO SENSITIVE SECTOR**

**HIGHLIGHTS**

**Annual Statement on Restructured Borrowal account and Advances to Sensitive Sector is being revised to meet the present requirement of statutory disclosures and Zonal offices to consolidate the statement.**

1. Bank is required to disclose various information in the Annual Balance Sheet as required by regulatory / Statutory Authorities. Accordingly, Bank has framed various Annual Statement format to capture the data required for such disclosure. Amongst various such statements, in order to disclose the information on Restructured borrowal account & Advances to Sensitive Sector, Bank has introduced Annual Statement No. 11 and Statement No. 14 respectively. During the current year, these two statements pertaining to credit have been revised so as to meet the present requirement of disclosure.

**2. Annual Statement No.11- Statement on Restructured Borrowal account**

Hitherto, Banks are required to disclose in the Annual Balance Sheet under “Notes on Account”, information relating to category wise number and amount of Restructured advances during the financial year [FY]. Recently, based on the report of the working group to review the existing Prudential Guidelines on Restructuring of Advances, RBI has revised the disclosure format which is furnished in Annexure-1. In the revised format, banks are required to disclose the following category wise information:

- Data on Restructured accounts as on 01.04.2012 [Cumulative] i.e., opening balance
- Fresh Restructuring during the year
- Upgradation to restructured Standard Category during FY
- Restructured advances which cease to attract higher provisioning and additional risk weights at the end of the FY.
- Down gradation of restructured accounts during FY
- Write off restructured accounts during FY
- Restructured accounts as at 31.03.2013 [i.e., closing balance]

2.1 In this connection, in order to disclose the required information, the Statement No 11 has been revised. As per revised statement, branches are required to furnish the borrower wise details of all restructured borrowal accounts [including those accounts restructured prior to 31.03.2012] in the format shown in Annexure -II, which is made available to the branches through PLUM Menu. The instructions to fill in the columns is furnished in Annexure-III. Branches are advised to read the instructions carefully before filling the statement.

2.2 It may be noted that the branches are required to report following accounts in the statement:

- All fund based Accounts of the borrower whose accounts have been restructured and outstanding as at 31.03.2012 including closed during the period 01.04.2012 to 31.03.2013.
- Apart from the above, all fund based accounts of the borrower whose accounts have been Restructured during the period 01.04.2012 to 31.03.2013.
- All the fund based accounts of the borrower should be reported in the statement, irrespective of whether the account is restructured or not i.e., If four out of six borrowal accounts of the same party is restructured, then all six accounts need to be reported in the statement.
- However, FITL [Funded Interest Term Loan] if any should not be included in the statement.
- If additional credit limits are sanctioned **while** restructuring, such accounts should also be reported in the statement.
- The amount should be reported in **Rupees only**.

2.3 After all the borrowal accounts are reported in the statement, Branches are required to generate the consolidated report through PLUM Menu.

2.4 Consolidated report of the statement should be duly certified by the Statutory Auditors and to be forwarded to the respective Zonal offices along with the Annual Statement file for Zonal consolidation.

2.5 Based on the statement received from the branches, Zonal office should verify the same in the PLUM Menu and prepare the consolidated statement of the zone in the **Excel format** as per the Annexure- I.

2.6 Zonal Consolidated Statement should be verified by the Statutory Central Auditors of the Zone during the Zonal office Audit and duly certified statement should be forwarded to Credit Division, HO for consolidation.

### 3. Annual Statement No.14- Statement on Advances to Sensitive Sector

3.1 Hitherto the branches were asked to enter the consolidated data in respect of Advances to Sensitive Sector in the PLUM Menu and same is consolidated at HO. However, while consolidating it was hard to make out the borrowers identified by the branches on classification of advances to Sensitive Sector.

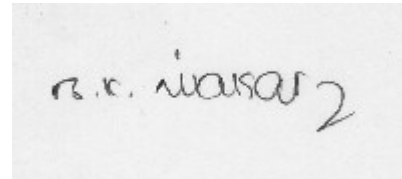
3.2 Hence in order to know the borrowal accounts identified by the branches that are classified under Sensitive Sector, branches are required to enter the borrower wise details in Statement No 14D & 14E in the PLUM Menu.

3.3 Further, branches should ensure that the total of respective head under Statement 14D & 14E should tally with the figures furnished in Part 14A & 14B.

3.4 Consolidated report of the statement should be duly certified by the Statutory Auditors and to be forwarded to the respective Zonal offices along with the Annual Statement file for Zonal consolidation.

3.5 Zonal office should prepare the consolidated statement for the zone and the same should be verified by the Statutory Central Auditors of the Zone during the Zonal office Audit and duly certified such statement should be forwarded to CPPS, HO for consolidation.

4. All our Branches and other Offices are advised to note the above for information and strict compliance.



[B K DIVAKARA ]  
GENERAL MANAGER

Note: Hindi version of the Circular follows.